



Knoxville Community School District



High School

1811 W. Madison Street
Knoxville, Iowa 50138

Transcript Request

Date of request:

Student's full name:

Maiden name if applicable:

Year graduated from Knoxville High School (Knoxville, Iowa):

Date of birth (mm/dd/yyyy):

Daytime Phone number:

Please note: 'Official' transcripts often need to be sent directly to the school needing this information. Transcripts for jobs can be mailed/faxed to student or employer as they are considered 'unofficial' copies.

Send transcript to: (include name of school for official transcript or person/employer for unofficial transcript, mailing address, fax number information if applicable, and special instructions.)

Send requests to:

Graduation Years 2008 to 2017:

Complete and email to rachelle.hall@kcsd.k12.ia.us with "Transcript Request" as the subject. OR print and fax to 641-842-2066 OR print and mail to:

Knoxville High School
Transcript Request
1811 W Madison
Knoxville, IA 50138

Graduation Years 2007 and prior:

Complete and email to lisa.willis@kcsd.k12.ia.us with "Transcript Request" as the subject." OR print and fax to 641-842-2109 OR print and mail to:

Knoxville Community School District
Transcript Request
309 W Main St.
Knoxville, IA 50138